

GATSBY'S PARTY CONTRACT FORM

DATE OF EVENT _____

TIME OF EVENT _____ AM/PM

*CONTACT INFORMATION

NAME _____

PHONE _____

Alternate _____

FAX _____

ADDRESS _____

EMAIL: _____

ESTIMATED GUEST COUNT _____

EVENT/THEME _____

*FOOD NEEDS:

PACKAGE NUMBER – CIRCLE ONE

A #1 #2 #3

OTHER _____

*LIQUOR NEEDS:

I accept the terms and conditions of this contract:

CUSTOMER SIGNATURE

*METHOD OF PAYMENT:

VISA M/C AMEX DISC CASH

DEPOSIT AMOUNT _____

DEPOSIT RECEIVED BY: _____

\$200 minimum deposit is non-refundable due to customer cancellation/no show less than 14 days before desired date of event. Unless management authorizes other arrangements.

Gatsby's never charges a room fee.

Therefore, parties of less than 60 cannot be guaranteed a private room. Food or liquor **may not** be brought into Gatsby's unless approved in writing by management. Event cakes are always allowed. Guests under 21 years of age are allowed to attend with an adult, but management requests those underage to leave by 10pm.

Parties on a Saturday night must have their food completed by **9:45pm**. Gatsby's provides a **FREE** Karaoke service at **10pm** for **all** patrons and need the time and space to prepare for this service to begin. Unless prior arrangements are made. Thank you.

10.25% sales tax and 18% suggested gratuity are not included in the package prices.

*NOTES: _____

*APPROVED BY: _____

DATE